



**ADJUTANTS GENERAL ASSOCIATION  
OF THE  
UNITED STATES**

**CONSTITUTION  
AND  
BY-LAWS**

*This edition of the Constitution and By-Law  
Of the Adjutants General Association of the United States  
Includes revisions and amendments current  
to the date of 25 June 2008.*

**Adjutants General Association  
Of the  
United States**

**Constitution and By-Laws**

**ARTICLE I**

NAME

The name of this Association shall be "The Adjutants General Association of the United States."

PURPOSES

The purposes of this Association shall be: to promote and support adequate state and national security; to promote the efficiency of the Army and Air National Guards of the Army and Air National Guards of the respective states, territories, and District of Columbia and of the Army and Air National Guard of the United States (referred to herein as the (NGUS) and to facilitate and improve the administration of the foregoing National Guard units and NGUS affairs through the agencies of the Department of Defense and the several States. To that end, AGAUS must insure the National Guard and the National Guard of the United States are organized, equipped, and postured to fulfill their responsibilities across the full spectrum of operations inherent in the National Military Strategy (NMS) and the constitutions of the United States, the various sovereign states, and the U.S. Territories.

MEMBERSHIP

The membership of this Association shall be limited to those individuals designated as the Adjutants General of the several states; Commonwealths and Territories and the Commanding General of the District of Columbia National Guard.

**ARTICLE II**

OFFICERS

Section 1. Officers. The officers of this Association shall be:

- a. President
- b. Vice President – Air National Guard
- c. Vice President – Army National Guard
- d. Secretary
- e. Treasurer

Section 2. Executive Committee. There shall be an Executive Committee composed of the officers of the Association, the immediate past president and the Adjutants General who are duly elected NGAUS representatives from each National Guard Area as defined in Article IX, subsection (f) of the Articles of Incorporation of the National Guard Association of the United States. (A copy of Article IX, subsection (f) is attached to this Constitution and By-Laws as Appendix I.). In addition to duties assigned by the president or the general membership of the Association, the Executive Committee shall perform all functions traditionally and customarily conducted by committees on Budget and Finance, Resolutions, and Awards.

Section 3. Officers shall be elected at a regular Spring Meeting of the Association or at a special meeting called by the Executive Committee as provided for under Article III of the Constitution and shall hold office for a two-year term, or until their successors are duly elected. NGAUS area representatives shall serve on the Executive Committee of this Association for so long as they remain a duly elected representative of their NGAUS region.

### **ARTICLE III**

#### **MEETINGS**

There shall be two regular Meetings of this Association each year, one in the mid-winter and the other in the spring, to be held at such places as may be determined at any preceding regular or special meeting by a majority vote of the total membership. The President shall, with the advice of the Committee on Time and Place in the case of a regular mid-winter or spring meeting, and with the advice and approval of the Executive Committee in the case of a special meeting, set the time for such meetings. The Executive Committee may direct the President to call a special meeting of the entire membership, subject to the Executive Committee's approval of the time and place thereof, whenever a majority of the Executive Committee determines such action is warranted. Due notice of regular and special meetings of the Association shall be given to the entire membership.

### **ARTICLE IV**

#### **COMMITTEES**

Section 1. Standing Committees. The Association shall have the following standing committees, each of which shall consist of no fewer than five (5) members. Except as provided in Article II, Section 2 above or in Section 2 of this Article N or in the By-Laws, the President shall appoint the members and shall designate the Chair and Vice Chair of all standing and special committees. The President shall be Chair of both the Executive Committee and the Time and Place Committee and shall be an ex-officio member of all other committees.

- a. Executive Committee
- b. Operational Planning Committee
- c. Army National Guard Force Structure and Modernization Committee
- d. Air National Guard Force Structure and Modernization Committee
- e. Homeland Security Committee
- f. Personnel Committee
- g. Infrastructure and Facilities Committee
- h. National Defense Policy and Governmental Affairs Committee
- i. Time and Place Committee

Section 2. The Executive Committee shall consist of the members specified in Article II, Section 2 above. The President shall serve as Chair and shall designate either the Vice President Army National Guard or Vice President Air National Guard as the Vice Chairman of the Executive Committee.

Section. 3. The Operational Planning Committee shall consist of the vice Presidents for the Air and Army National Guard, the immediate past president, and Chairs of the standing committees set forth in Section 1., b. through i. The President shall appoint either Vice President Air or Army as vice Chair of the Operational Planning Committee.

Section 4. The Time and Place Committee shall consist of the President, the Adjutant General of the immediate past AGAUS meeting site, the Adjutant General of the next scheduled AGAUS meeting site, the Adjutant General of the next successive AGAUS meeting site thereafter, and at least one other member appointed by the President. The President shall serve as Chair of the Time and Place Committee.

Section 5. The President may appoint such other special committees as the President deems necessary to meet the needs of the Association.

Section 6. Meetings of standing and special committees shall be conducted at the call of the committee Chair or upon request of a majority of the members of any such committee.

## **ARTICLE V**

### **BY-LAWS**

The Association may adopt By-Laws deemed necessary and proper for the conduct of the business and the furtherance of the purposes of the Association.

## **ARTICLE VI**

### **GENDER REFERENCES**

All references in the Constitution or By-Laws of this Association to "he" or "his" or other masculine words or phrases are solely for efficiency and convenience and all such masculine words and phrases shall be interpreted as inclusive of and interchangeable with "she" or "her" or other similar, appropriate feminine words and phrases.

## **ARTICLE VII**

### AMENDMENTS

This Constitution may be amended at any regular meeting of the Association, or at any special meeting of the Association called for that purpose by the President or by the Executive Committee of the Association, by a two-thirds majority roll call vote of the total membership.

## **BY-LAWS**

### **ARTICLE I**

Section 1. President. The President shall preside at all regular and special meetings of the Association and shall be Chair of the Executive Committee and the Time and Place Committee. He is charged with carrying on the activities of the Association between meetings. He shall make all necessary arrangement for the holding of meetings and shall have authority to make such reasonable expenditures for and on behalf of the Association as in his judgment may be necessary, within the limits of funds available in the Treasury and as provided for in the budget prepared and approved by the Executive Committee. He may from time to time call meetings of the Executive Committee and Time and Place Committee; appoint the members of all other standing and special committees and name the Chair and Vice Chair thereof. He shall submit a report at each regular meeting of the Association.

Section 2. Vice President. The President shall appoint either the Vice President Army or Air National Guard to serve as the Vice chair of the Executive Committee and chair of the National Defense Planning Policy and Governmental Affairs Committee. The Vice President appointed as vice chair of the Executive Committee shall perform the duties of the President, and upon a vacancy occurring in the office of President shall succeed to that office for the remainder of the unexpired term. The President shall appoint the Vice President of the service component not appointed as vice chair of the Executive Committee as the Chair of the Operational Planning Committee.

Section 3. Secretary. The Secretary shall perform all regular duties which usually devolve upon a secretary. He shall keep a true and correct record of all proceedings of the Association and of the Executive Committee and shall submit a report at each regular meeting of the Association.

Section 4. Treasurer. The Treasurer shall be the custodian of all funds pertaining to the Association and shall pay them out upon vouchers approved and certified for payment by the President. He shall furnish good and sufficient bond in a surety company in an

amount to be set by the Executive Committee. The surety company shall be one approved by the Executive Committee, and the expense thereof shall be borne by the Association. He will submit a report of his office at each regular meeting of the Association.

Section 5. Executive Committee. The Executive Committee shall be organized as provided by the Constitution, and shall act in an advisory capacity to the President and shall perform such specific duties as set forth in the Constitution and By-Laws and as may be assigned by the President. The Executive Committee shall have the power to designate a bank as the official depository for the Association funds; to prescribe the manner in which checks shall be drawn; to authorize a signature or signatures to be recognized by the official depository; and to invest funds of the Association not needed for current expenses in government bonds or other suitable securities.

## **ARTICLE II**

### **ELECTION AND SUCCESSION OF OFFICERS**

The election of officers shall be by ballot from nominations made from the floor. If one candidate does not receive a majority of all votes cast for an office, a run-off election shall be conducted between the two candidates who received the highest number of votes in the original balloting and balloting shall thereafter continue until one of the two remaining candidates receives a majority of the votes cast for such office. Except as provided in ARTICLE I, Section 2, of the By-Laws, vacancies in the office of Vice President –Air National Guard, Vice-President –Army National Guard, Secretary or Treasurer will be filled at a regular or special meeting of the Association for a term not to exceed that of the incumbent President or, in the event the Vice President has succeeded to the position of President pursuant to Article I, Section 2 above, for a term not to exceed that of the original incumbent President who was succeeded by the Vice President.

## **ARTICLE III**

### **FUNCTIONS**

The functions of this Association are indicated in the Constitution; but the chief aim and main purpose of this organization is to promote state and national security and the proficiency of the Army and Air National Guards of the respective states, territories, and District of Columbia and the Army and Air National Guard of the United States by bringing Association members into conference from time to time to discuss National Guard problems, with a view to coordinating and standardizing policies and administrative procedures and to effect and maintain efficient and harmonious relations with the agencies of the Department of Defense having to do with National Guard affairs. While any matter of importance to the National Guard shall be considered a proper and appropriate subject for consideration, discussion, and action by this Association, it shall

be understood that one of the aims of this organization it to cooperate with the National Guard Association of the United States in its study and action upon National Guard problems and no independent action shall be taken by this Association that may be construed as usurping the functions of the National Guard Association or encroaching upon its proper field of activities.

#### **ARTICLE IV**

##### **ISSUES AND ASSESSMENTS**

The Executive Committee may by resolution fix annual dues to provide sufficient funds for carrying on the work of the Association or in lieu of dues, the Executive Committee may, from time to time, levy assessments of even amount, against all States, Territories, and the District of Columbia.

#### **ARTICLE V**

##### **ELIGIBILITY OF MEMBERS**

No member whose jurisdiction is delinquent in the payment of dues or assessments shall be eligible to vote in any meeting of the Association. Any member of the Association may be represented at any meeting of the Association by an officer officially designated to represent him and who is present at such meeting and such representative shall be entitled to vote, but no State shall be entitled to more than one vote. Notwithstanding the foregoing, only Association members are eligible to vote on Resolutions which were not presented for consideration by the Executive Committee at least thirty (30) days in advance of any such meeting (see Article VIII, Section 1 below).

#### **ARTICLE VI**

##### **RULES OF ORDER**

All meetings of the Association shall be conducted in accordance with Roberts Rules of Orders.

#### **ARTICLE VII**

##### **AMENDMENTS**

These By-Laws may be amended by a majority vote of the total membership at any regular Meeting or at any special meeting of the Association.

#### **ARTICLE VIII**

##### **DUTIES OF COMMITTEES**

Section 1. Executive Committee. The Executive Committee shall perform all functions specified in the Constitution and as assigned by the President and, in addition, shall (1) propose resolutions and evaluate and advance to the general membership, with or without recommendation, all proposed resolutions received by the Secretary or the President not less than thirty (30) days prior to a regular meeting of the Association or thirty (30) days prior to any special meeting convened for such purpose under the provisions of Article III of the Association Constitution, PROVIDED, HOWEVER, that upon a unanimous vote of the Association members in attendance at a regular or special meeting of the Association, a resolution that was not presented to the Secretary or the President thirty (30) days in advance of said meeting [see Article V of these By-Laws] may nevertheless be considered and voted upon by the members of the Association at said meeting; (2) report to the membership of the Association at any regular or special meeting all awards recommended for presentation on behalf of the Association; and (3) prepare and adopt a budget for the ensuing year and make recommendations to the membership of the Association for the investment of any funds in the treasury not needed for current expenses of the Association.

Section 2. Operational Planning Committee. The Operational Planning Committee shall anticipate, review and examine and address current and near term issues (defined as the fiscal year defense planning (FYDP) time frame) pertaining to National Guard missions, force structure, modernization, infrastructure, facilities, training, personnel, and gaining Major Command, Air Force and Army and other issues to ensure that the National Guards of the respective states, territories and the District of Columbia and the Army and Air National Guard of the United States are organized, equipped, and postured to fulfill their responsibilities consistent with the Constitution of the United States and the National Military Strategy and the various sovereign states and U.S. territories. Acting in concert and under the direction of the President of the Association, the Operational Planning Committee shall be the primary day-to-day liaison element between the Association, the National Guard Bureau and other executive branch, to include but not limited to the Departments of the Army, Departments of the Air Force, the Governor's of the several states, and other agencies or individuals that the committee may desire an exchange of dialogue to promote the interest of the National Guard. The Operational Planning Committee shall work in concert with the National Defense Policy and Governmental Affairs Committee on issues of concern to the Association, including but not limited to special studies, policy reviews, future roles and missions, and other issues as directed by the President.

Section 3. Force Structure and Modernization Committee – ARNG. The Committee on ARNG force Structure and Modernization shall review and consider all matters with regard to current and future force structure, end strength, and equipment modernization (funding and fielding) necessary to ensure that the Army National Guard is a full spectrum force consistent with its dual state and federal mission.

Section 4. Force Structure and Modernization Committee – ANG. The Committee on ANG Force Structure and Modernization shall review and consider all matters with regard to current and future force structure, end strength, and equipment

modernization (funding and fielding) necessary to ensure that the Air National Guard is a full spectrum force consistent with its dual state and federal mission.

Section 5. Homeland Security Committee. The Committee on Homeland Security will review and consider all matters with regard to the security and defense of the United States and of the various sovereign states, U.S. territories and the District of Columbia, including but not limited to the development and execution of doctrine and operations plans for ensuring our homeland security.

Section 6. Personnel Committee. The Committee on Personnel shall consider all personnel and manning matters affecting the Army and Air National Guard and the Army and Air National Guard of the United States.

Section 7. Infrastructure and Facilities Committee. The Committee on Infrastructure and Facilities shall consider all matters concerning the funding, support, equipment, and facilities (and regulations regarding the same) necessary to ensure a fully trained and equipped Army and Air National Guard and Army and Air National Guard of the United States.

Section 8. National Defense Policy and Governmental Affairs Committee shall address National Defense issues impacting the National Guard of the United States. The Operational Planning Committee shall provide the Committee with those issues that require separate study, analysis and recommendations. This Committee shall provide to the Executive branch and legislative branch of the federal government the opinion/position of this Association on issues impacting the National Guard. In addition, this Committee shall serve as an interface with the Governors of the several states and other organizations and individuals. Committee members may serve on national panels, study groups, etc., to provide the National Guard's perspective on the salient issues.

Section 9. Time and Place Committee. Committee on Time and Place shall consider all matters concerning the dates and locations of regular meetings of the Association and shall make recommendations to the Association members regarding the dates and locations of future Association meetings. (See Article III of the Constitution)

## **ARTICLE IX**

### **ROLL CALL**

A roll call shall be ordered when requested by not less than five (5) states.

## **ARTICLE 11, SECTION 2**

### **CONSTITUTION OF THE**

# **NATIONAL GUARD ASSOCIATION OF THE UNITED STATES**

## **ARTICLE IX**

(f) "National Guard Area" means and includes:

(1) National Guard Area I - Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, and Vermont;

(2) National Guard Area II - Delaware, District of Columbia, Kentucky, Maryland, North Carolina, Ohio, Pennsylvania, Virginia, and West Virginia;

(3) National Guard Area III - Alabama, Florida, Georgia, Puerto Rico, South Carolina, Tennessee, and the Virgin Islands;

(4) National Guard Area IV - Arkansas, Kansas, Louisiana, Mississippi, Missouri, Oklahoma, and Texas;

(5) National Guard Area V - Illinois, Indiana, Iowa, Michigan, Minnesota, Nebraska, North Dakota, South Dakota, and Wisconsin;

(6) National Guard Area VI - Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington and Wyoming